



## May 2024: AM Class Schedule

**Course ID#: HERZ043024**

Our Quality CNA Training course trains individuals in the art of caregiving, focusing on the five principles of care that should inform every decision a caregiver makes. Our training approach includes a variety of learning styles to help every student master their skills.

Date	Time	Activities
Tuesday, April 30, 2024	12:30 – 4:30 pm	Class Orientation via Zoom @ 12:30 pm / <b>*Log-in by 12:15 pm</b> Online Training / Complete Ch 1 - 6
Wednesday, May 1, 2024	12:30 – 4:30 pm	Online Training / Complete Ch 7 - 10
Thursday, May 2, 2024	12:30 – 4:30 pm	Online Training / Complete Ch 11 - 13
Monday, May 6, 2024	12:30 – 4:30 pm	Online Training / Complete Ch 14 - 17
Tuesday, May 7, 2024	7:30 - 4:00 pm	Herzing Classroom/Lab Skills Practice <b>***Medical Documentation is Due</b>
Wednesday, May 8, 2024	7:30 - 4:00 pm	Herzing Classroom/Lab Skills Practice
Thursday, May 9, 2024	7:30 - 4:00 pm	Herzing Classroom/Lab Skills Practice
Tuesday, May 14, 2024	7:30 - 4:00 pm	Herzing Classroom/Lab Skills Practice <b>Clinical Orientation @ 7:30 am</b>
Wednesday, May 15, 2024	6 - 2:30 pm	Clinical at Sun Prairie Health Care <b>Group 1</b> : Day 1
Thursday, May 16, 2024	6 - 2:30 pm	Clinical at Sun Prairie Health Care <b>Group 1</b> : Day 2
Friday, May 17, 2024	12:30 – 4:30 pm	Online Training Day 5 / Complete Ch 18 – 24 <b>ALL ONLINE WORK MUST BE COMPLETE!</b>
Monday, May 20, 2024	12:30 pm	Zoom Final Exam @ 12:30 pm <b>*Log-in by 12:15 pm</b>
Tuesday, May 21, 2024	7:30 - 4:00 pm	<b>Prescheduled Flex Day – Herzing Classroom / Lab</b>
Wednesday, May 22, 2024	6 - 2:30 pm	Clinical at Sun Prairie Health Care <b>Group 2</b> : Day 1
Thursday, May 23, 2024	6 - 2:30 pm	Clinical at Sun Prairie Health Care <b>Group 2</b> : Day 2
Tuesday, May 28, 2024	7:30 - 4:00 pm	Herzing Classroom/Lab: Wrap Up & Register for State Exam <b>If Needed, \$125 (written) / \$130 (oral) State Exam Fee Due!</b>
TBD	TENTATIVE	Headmaster State Exam Skills Test @ Herzing Lab

**Class Expectations:** Students are expected to arrive 10 min. prior to the start of all in-person dates so class can start on-time, this includes both online Zoom meetings. Students can miss the equivalent of ONE classroom day; HOWEVER, this time is required to be made-up on a day approved by the instructor. All missed time will cost \$40 per hour to make up & must be paid on the make-up day.

**Zoom Meetings:** The “Orientation” and “Final Exam” are completed via Zoom. Students will need a device with a working camera so QCNAT Staff can see you. Meetings are typically 45 - 60 minutes. The link to Zoom will be in Google Classroom under Classwork.

**Independent Google Classroom:** Online work is due by the dates outlined above and takes approx. 20 hours to complete. This is 1/3 of your grade. Students with incomplete work may request an extension but, a fee of \$100 per day may be charged to cover additional staff time for follow-up and grading of assignments individually. Students fail if online work is incomplete.

**Clinical:** Each student will complete 16 hours of clinical. Clinical dates listed are subject to change based on clinical site availability, class size, and potential Covid outbreaks. Students must be available for ALL clinical dates. Groups assigned on 1<sup>st</sup> classroom/lab day.

**\*\*\*Medical Documentation:** The REQUIRED 2-Step TB Test involves a total of 4 visits to the clinic & takes 14 DAYS to complete. Please make your appointments immediately. If you received the TB series within the last 365 days, please bring copies with you on the first day of class. A negative chest x-ray or blood test in place of the 2-Step TB Test is also okay. COVID-19 vaccine requirements may change at any time. If you have it, please bring it. If you don't have it, please ask us if it's required or if a waiver is needed.

**Students without the required documents by the date listed above will be dropped/failed from class without refund.**

**Flex Day:** This day is used to make-up hours missed due to bad weather, instructor illness, etc. as determined by QCNAT staff. If needed, this day is MANDATORY for all students. If used by students to make-up missed hours, the \$40 per hour fee applies.

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