



December 2024: AM Class Schedule

Course ID#: **HERZ120224**

Our Quality CNA Training course trains individuals in the art of caregiving, focusing on the five principles of care that should inform every decision a caregiver makes. Our training approach includes a variety of learning styles to help every student master their skills.

Date	Time	Activities
Monday, December 2, 2024	Noon - 4 pm	Class Orientation via Zoom @ 4:00 pm / *Log-in by 3:45 pm Online Training Day 1 / Complete Ch 1 - 8
Tuesday, December 3, 2024	Noon - 4 pm	Online Training Day 2 / Complete Ch 9 - 13
Wednesday, December 4, 2024	7:30 - 4:00 pm	Herzing Classroom/Lab ***Medical Documentation is Due
Thursday, December 5, 2024	7:30 - 4:00 pm	Herzing Classroom/Lab
Friday, December 6, 2024	Noon - 4 pm	Online Training Day 3 / Complete Ch 14 - 17
Monday, December 9, 2024	Noon - 4 pm	Online Training Day 4 / Complete Ch 18 - 21
Tuesday, December 10, 2024	Noon - 4 pm	Online Training Day 5 / Complete Ch 22 - 24 (ALL ONLINE WORK DUE BY END OF DAY)
Wednesday, December 11, 2024	7:30 - 4:00 pm	Herzing Classroom/Lab
Thursday, December 12, 2024	7:30 - 4:00 pm	Herzing Classroom/Lab - Clinical Orientation @ 7:30 am
Friday, December 13, 2024	Noon	Zoom Final Exam @ Noon *Log-in by 11:45 am
Monday, December 16, 2024	7:30 - 4 pm	Prescheduled Flex Day - Herzing Classroom / Lab
Tuesday, December 17, 2024	6 - 2:30 pm	Clinical at Sun Prairie Health Care / Group 1 - Day 1
Wednesday, December 18, 2024	6 - 2:30 pm	Clinical at Sun Prairie Health Care / Group 1 - Day 2
N/A	6 - 2:30 pm	Clinical at Sun Prairie Health Care / Group 2 - Day 1
N/A	6 - 2:30 pm	Clinical at Sun Prairie Health Care / Group 2 - Day 2
Thursday, December 19, 2024	7:30 - 4:00 pm	Herzing Classroom/Lab: Wrap Up & Register for State Exam If Needed, \$125 (written) / \$130 (oral) State Exam Fee Due!
TBD	TENTATIVE	Headmaster State Exam Skills Test @ Herzing Lab

Class Expectations: Students are expected to arrive 10 min. prior to the start of all in-person dates so class can start on-time, this includes both online Zoom meetings. Students can miss the equivalent of ONE classroom day; HOWEVER, this time is required to be made-up on a day approved by the instructor. All missed time will cost \$40 per hour to make up & must be paid on the make-up day.

Zoom Meetings: The "Orientation" and "Final Exam" are completed via Zoom. Students will need a device with a working camera so QC NAT Staff can see you. Meetings are typically 45 - 60 minutes. The link to Zoom will be in Google Classroom under Classwork.

Independent Google Classroom: Online work is due by the dates outlined above and takes approx. 20 hours to complete. This is 1/3 of your grade. Students with incomplete work may request an extension but, a fee of \$100 per day may be charged to cover additional staff time for follow-up and grading of assignments individually. Students fail if online work is incomplete.

Clinical: Each student will complete 16 hours of clinical. Clinical dates listed are subject to change based on clinical site availability, class size, and potential Covid outbreaks. Students must be available for ALL clinical dates. Groups assigned on 1st classroom/lab day.

*****Medical Documentation:** The REQUIRED 2-Step TB Test involves a total of 4 visits to the clinic & takes 14 DAYS to complete. Please make your appointments immediately. If you received the TB series within the last 365 days, please bring copies with you on the first day of class. A negative chest x-ray or blood test in place of the 2-Step TB Test is also okay. COVID-19 vaccine requirements may change at any time. If you have it, please bring it. If you don't have it, please ask us if it's required or if a waiver is needed.

Students without the required documents by the date listed above will be dropped/failed from class without refund.

Flex Day: This day is used to make-up hours missed due to bad weather, instructor illness, etc. as determined by QC NAT staff. If needed, this day is MANDATORY for all students. If used by students to make-up missed hours, the \$40 per hour fee applies.

[CLICK HERE TO APPLY ONLINE](#)